AC-19 SELECTING CATS FOR OFFSITE ADOPTION

**Purpose**

To detail the process to identify and evaluation cats for offsite adoption opportunities

**Policy**

Cats may be determined to be adopted more readily at off site locations.

**Staff /Areas Affected**

* Director of Animal Care
* Cat Staff

**Definitions**

**Offsite** – a pet store that we send cats (and small animals) to for adoption.

**Responsibilities**

Director of Animal Care is responsible for making sure this process takes place.

**Procedures**

Cat staff or the Director of Animal Care will select cats suited for offsite adoptions. Typically, kittens and young cats and most sound cats will be selected. Only cats that are determined to be healthy will be sent offsite.

Director of Animal Care will designate a staff member to transport cats to offsite stores once available for adoption.

**Revision History**

V1 - Created 6/1/18

V2 - Revised 12/20/18

V3 - Revised 5/3/21