

Vacation/Going Out Of Town Protocol

When you have a trip planned or an out of town stay planned, your HSWM foster pet **cannot** be left home alone, travel with you, or be left with a different caregiver without *first* receiving approval from the Foster Coordinator.

If at any time you are leaving town for an extended period of time, you **MUST** contact the Foster Coordinator. This should not be done last minute. The Foster Coordinator will schedule your foster pets return or coordinate a transfer of foster care to another foster home. The Foster Caregiver, whose signature is on the Foster Agreement is the responsible party and at no time can that responsibility be transferred to another person without prior approval.

If you have an emergency that requires you to leave town suddenly, please contact the Foster Coordinator as soon as possible to make arrangements for your shelter pet (see info below)

Short Notice Animal Returns

If you need to return your foster animal(s) sooner than expected due to a personal emergency arising, or things just aren't working out as expected (i.e., dogs not getting along), please fill out the form listed below. Please note that response time will vary, especially during the holidays, but we will accommodate your request to return your foster on short notice the best we can! Please fill out this form at:

<https://form.jotform.com/HSWM/foster-return-request-form---short->